Instructions for Systematic Transfer Plan (STP)



GENERAL INFORMATION AND INSTRUCTIONS FOR FILLING UP THE SYSTEMATIC TRANSFER PLAN (STP) APPLICATION FORM

- i) This facility enables Investors to transfer certain portion of funds from their existing Investments* to the other schemes launched by the Fund from time to time. *(STP option shall not be available from an equity/ equity oriented scheme to a non-equity scheme)*
- ii) Minimum balance in the Transferor Scheme at the time of enrollment for STP facility should be Rs.6,000/-
- iii) STP Facility can be availed Daily, Weekly, Fortnightly, Monthly or Quarterly as per the Transfer Frequencies given below
 - a) Daily STP: Monday to Friday.
 - b) Weekly STP: Every Wednesday
 - c) Fortnightly STP: Every Wednesday of the Alternate Week.
 - Under the Daily, Weekly and Fortnightly Option a minimum fixed amount of Rs.1000/- per installment can be transferred, subject to the aggregate of such transfers shall not be less than the Minimum Purchase Amount (under Regular Plan) of the Transferee Scheme inclusive of the first Transfer. There is no upper limit for the Transfer Amount per Transfer or in aggregate.
 - d) Monthly STP: Transfers can be on 1st or 10th or 15th or 21st or 28th of each month for a minimum of 6 months for each Transfers of Rs.1000/- each and above
 - e) Quarterly STP: Transfers can be on 1st or 10th or 15th or 21st or 28th of each quarter for a minimum of 4 quarters for each Transfers of Rs.1500/- each and above.

 Default Dates: In case of any ambiguity in selection of transfer date, the STP date will be 10th of each month / quarter.
- iv) STP is not available for investments under lock-in period and for investments which are pledged.
- v) In case of insufficient balance, the transfer will not be effected.
- vi) A minimum period of 7 working days (inclusive of the date of submission before Cut-off however, excluding Saturday, Sunday and other non-business day) shall be required for registration under STP. All Systematic Transfer 'OUT' from one scheme will be treated at PAR as Redemption and All Systematic Transfer 'IN' to the other scheme will be treated at PAR as Purchase and the Units will be allotted / redeemed at the Applicable NAV of the respective dates of the Scheme on which such transfers are sought from the Scheme. In case the day on which the transfer is sought is a non-Business Day for the Scheme, then the application for the facility will be deemed to have been received on the immediately following Business Day.
- vii) The AMC reserves the right to reject any application inter alia in the absence of fulfillment of any regulatory requirements, fulfillment of any requirements as per the SID/SAI, incomplete/incorrect documentation and furnishing necessary information to the satisfaction of the Mutual Fund/AMC.
- viii) The first transfer will be processed following the expiry of the registration period of 7 working days (inclusive of the date of submission before Cut-off however, excluding Saturday, Sunday and other non-business day) from the date of receipt of the application. If the choice of date for the second Transfer is not indicated by the investor, the second Transfer will be by default processed on the 10th of the month / quarter under the Monthly/Quarterly option. In case of quarterly STP, the default date for next installment will be 10th of the relevant month. In case the end date is not mentioned by the investor, it will be registered for a default period of 12 months. If there is an ambiguity in the enrolment period of the STP, the second transfer of STP will be by default processed for the STP date chosen (10th of the month if not specified) following the expiry of 15 Business Days from the date of receipt of the application for a default period of 12 months under the Monthly/Quarterly option. Transactions will be triggered after 15 days from the date of submission. In case of any ambiguity in selection of transfer frequency or start date, the STP date will be 10th of the month / quarter, and STP will start from the immediate available applicable day for the respective frequency option after the expiry of 15 days. Further, if there is a discrepancy in terms of Transfer Period, STP will continue as long as there is sufficient balance under the OUT scheme.
- ix) An extension of an existing STP will be treated as a new STP on the date of such application, and all the above conditions need to be met with. The load structure prevailing at the time of submission of the STP application will apply for all the transfers indicated in such application. If there is any extension of STP under the same folio, the then prevailing load structure will apply for all such further transfers at the time of such application.
- x) Termination of STP For discontinuation of STP the unit holder / investor should intimate the AMC/ISC at least 15 working days prior to the due date of next transfer.
- xi) Any Unit Holder, under the Regular Plan, can avail of this facility subject to certain terms and conditions detailed in the Application Form.
- xii) New Investors opting for this facility through the Systematic Transfer Mode shall have to submit the STP Enrollment Form along with the Main Application form. The Application Form should be completed in ENGLISH in BLOCK LETTERS only. Please tick in the appropriate box, where boxes have been provided. All applicants are deemed to have accepted the terms subject to which this offer is being made and bind themselves to the terms upon signing the Application Form.

For applicable load on transfers processed through STP please refer to Section the applicable para on LOAD STRUCTURE in the Scheme Information Document of the Scheme.

xiii) In Terms of SEBI circular No.SEBI/IMD/CIR No.4/168230/09 dated June 30, 2009 read with AMFI circular dated July 21, 2009, Systematic Transfer Plan (STP) shall be treated on par with SIP and no entry load shall be charged on STP registered on or after August 1, 2009.

(xiv) Methodology for STP:

At the LAST installment, the system will check for the Available Market Value in the Transferor Scheme with "STP Amount":

- If "Available Market Value in the Transferor Scheme" is more than "2 x STP Amount", then only STP amount will be transferred and the balance amount will remain in the Transferor Scheme.
- If "Available Market Value in the Transferor Scheme" is less than "2 x STP Amount", the entire Available Market Value in the Transferor Scheme will be switched out and the STP for the particular investor will be ceased.

Example: If an investor does a 6 month STP for Rs.6,000/- (Rs.1,000/- per STP) then, $\,$

- If at the time of last STP, the Available Market Value in the Transferor Scheme is less than Rs.2,000/- the full amount in Transferor Scheme will be transferred.
- If at the time of last STP, the Available Market Value in the Transferor Scheme is greater than Rs.2,000 only STP Amount of Rs.1,000 will be transferred.

xv) Scheme available for STP :

Source Scheme	Target Scheme			
Mirae Asset Cash Management Fund	Mirae Asset Emerging Bluechip Fund			
Mirae Asset Ultra Short Term Bond Fund	Mirae Asset India-China Consumption Fund			
Mirae Asset Short Term Bond Fund	Mirae Asset India Opportunities Fund			
	Mirae Asset Global Commodity Stocks Fund			
	Mirae Asset China Advantage Fund			
	Mirae Asset Prudence Fund			

Instructions for Systematic Withdrawal Plan (SWP)



GENERAL INFORMATION AND INSTRUCTIONS FOR FILLING UP THE SYSTEMATIC WITHDRAWAL PLAN (SWP) APPLICATION FORM

- i) This facility enables Investors to withdraw certain portion of funds from their existing Investments at periodic intervals through a one-time request.
- ii) SWP Facility can be availed Monthly or Quarterly either as Fixed Withdrawals or Appreciation Withdrawals as given below-
 - Fixed Withdrawal: Investors can withdraw fixed amount of Rs.1,000/- each and above on Monthly basis and for Rs. 1,500/- each and above on Quarterly basis at regular intervals on 1st or 10th or 15th or 21st or 28th of each month/quarter for minimum 12 months / 4 quarters. By default, in case of any ambiguity in selection of withdrawal frequency, the SWP date will be 10th of each month/quarter.

Appreciation Withdrawal: Investors can withdraw appreciation amount of Rs.1,000/- each and above on Monthly/Quarterly basis at regular intervals on the 1st of each month/quarter for minimum of 12 months/4 quarters. If the appreciation amount is less than Rs. 1,000/- or the specified amount, there will be no SWP in that month/quarter. The cumulative appreciation of this period and the immediately succeeding period shall be paid out subject to it being a minimum of Rs. 1,000/- or the specified amount.

- iii) SWP is not available for investments under lock-in period and for investments which are pledged.
- iv) In case of Fixed Withdrawal, if the amount of installment is more than the amount available in that account for redemption, the entire available amount will be redeemed and the SWP will terminate automatically.
- v) In case of Appreciation Withdrawal, appreciation will be calculated on the units available for redemption at the time of the SWP installment.
- vi) A minimum period of 7 working days (inclusive of the date of submission before Cut-off however, excluding Saturday, Sunday and other non-business day) shall be required for registration under SWP. All Systematic Withdrawal(s) from the scheme will be treated at PAR as Redemption and the Units will be redeemed at the Applicable NAV of the respective dates of the Scheme on which such withdrawals are sought from the Scheme. In case the day on which the withdrawal is sought is a non-Business Day for the Scheme, the Units will be redeemed at the Applicable NAV of the next Business Day
- vii) The SWP payouts will be processed at the requested frequency. The investor can opt for direct credit of the redemption proceeds to their bank accounts. AMC/MF will endeavor to credit the payout directly to that bank account through available electronic mode(s) (Direct Credit/NEFT/ECS). The AMC/MF shall not be responsible if payout through electronic mode(s) does not get affected due to incomplete or incorrect information or any other technical/operational reasons. The AMC/MF reserves the right to use any other mode of payment as deemed appropriate.
- viii) The AMC reserves the right to reject any application inter alia in the absence of fulfillment of any regulatory requirements, fulfillment of any requirements as per the SID/SAI, incomplete/incorrect documentation and furnishing necessary information to the satisfaction of the Mutual Fund/AMC.
- The first transfer will be processed following the expiry of the registration period of 7 working days (inclusive of the date of submission before Cut-off however, excluding Saturday, Sunday and other non-business day) from the date of receipt of the application. If the choice of date for the second Transfer is not indicated by the investor, the second Transfer will be by default processed on the 10th of the month / quarter under the Monthly/Quarterly option for Fixed withdrawals and on the 1st of each month/quarter under the Monthly/Quarterly option for Appreciation withdrawals. In case of quarterly SWP, the default date for next withdrawal will be 10th of the relevant month. In case the end date is not mentioned by the investor, it will be registered for a default period of 12 months. If there is an ambiguity in the enrolment period of the SWP, the second transfer of SWP will be by default processed for the SWP date chosen (10th of the month if not specified) following the expiry of 7 working days from the date of receipt of the application for a default period of 12 months/4 quarters under the Monthly/Quarterly option as the case may be for Fixed withdrawals.
- x) An extension of an existing SWP will be treated as a new SWP on the date of such application, and all the above conditions need to be met with. The load structure prevailing at the time of submission of the SWP application will apply for all the transfers indicated in such application. If there is any extension of SWP under the same folio, the then prevailing load structure will apply for all such further withdrawals at the time of such application.
- xi) Termination of SWP For discontinuation of SWP the unit holder / investor should intimate the AMC/ISC at least 15 working days prior to the due date of next withdrawal.
- xii) Any Unit Holder can avail of this facility subject to certain terms and conditions detailed in the Application Form.
- New Investors opting for this facility shall have to submit the SWP Enrollment Form along with the Main Application form. The Application Form should be completed in ENGLISH in BLOCK LETTERS only. Please tick in the appropriate box, where boxes have been provided. All applicants are deemed to have accepted the terms subject to which this offer is being made and bind themselves to the terms upon signing the Application Form.
 - For applicable load on withdrawals through SWP please refer to Section the applicable para on LOAD STRUCTURE in the Scheme Information Document of the Scheme.
- xiv) Schemes available for SWP are: Mirae Asset Ultra Short Term Bond Fund, Mirae Asset Short Term Bond Fund, Mirae Asset Emerging Bluechip Fund, Mirae Asset India-China Consumption Fund, Mirae Asset India Opportunities Fund, Mirae Asset Global Commodity Stocks Fund, Mirae Asset China Advantage Fund.and Mirae Asset Prudence Fund.

COMMON APPLICATION FORM Application No.:



			Mutual Fund
Name & Broker Code / ARN	Sub Broker / Sub Agent ARN Code	Employee Unique Identification Number (EUIN)	ISC Date Time Stamp Reference No.
Designation for "Free series Only" Transporting (when	FUNITARIA DI SANCIONE DE CONTRA CONTR	10 of I/IM for a consider the data in an EUINI 10Ma beau	eby confirm that the EUIN box has been intentionally left blank by me/us
as this transaction is executed without any interaction he employee/relationship manager/sales person of	on or advice by the employee/relationship manage	er/sales person of the above distributor/sub broker	or or notwithstanding the advice of in-appropriateness, if any, provided by
Signature of 1st Applicant / Guard Authorised Signatory /PoA/Kar		of 2 nd Applicant / Guardian / norised Signatory /PoA	Signature of 3 rd Applicant / Guardian / Authorised Signatory /PoA
Please V Lumpsum Investment	O Mi	icro Application 〇	SIP Application (
,	any one of the below. Refer Instruc		TING INVESTOR IN MATTER STATES
IAMA FIRST TIME INVESTOR IN MUTU Applicable transaction charges will be deduct		_	STING INVESTOR IN MUTUAL FUNDS d directly by the investor to the ARN Holder (AMFI registered
	ent of various factors including the services in MATION [Please fill in your Folio Num		
Folio No.			
2. APPLICANT(S) NAME AND INFO	RMATION [Refer Instruction 2] If the 1	1 st / Sole Applicant is Minor, then plea	ase provide details of natural / legal guardian
1st SOLE APPLICANT Mr. / Ms. / M/s.			
PAN Details	KYC Pls 🕢 🔾	Droot Attached	US Person or a resident
GUARDIAN (In case 1st Applicant is a Mi	nor)	Relation	onship with Minor (Please ✓)
Mr. / Ms. / M/s.		○ Mot	ther
POA Details: Name	PAN D	Details	KYC Pls ✓ ○ Proof Attached
Mode of Holding: O Anyone or Sur	vivor	○ Joint (F	Please note that the Default option is Anyone or Survivor)
Contact Person for Corporate Investor	r: Name		Designation:
3. FIRST APPLICANT AND KYC DE		D 5:10 1: (UDO) D 1 1	· F · · · · · · · · · · · · · · · · · ·
			ion Form in section 11a & 11b - Refer Instruction No. 17] Certificate School Leaving Certificate / Mark Sheet
*Date of Birth/Incorporation (Individual) (Non-individual)	(For m	einer emiliant	sport of the Minor Others (Please specify)
Place of Birth / ncorporation:	Country of Birth / Incorporation:	Nationality:	Gender O Male Female Other
Type: Resident Individual Sole	Prop NRI - NRE Trust	Bank / Fls Flls PIO	Society/AOP/BOI
HUF CLLP Listed Company Pr			
a*. Occupation Details [Please tick (✓)	Private Sector Pub Business Reti	lic Sector	○ Student ○ Professional ○ Housewife ○ Proprietorship ○ Others (Please specify)
o*. Gross Annual Income (₹) [Please tic	ck (√)] ○ Below 1 Lakh ○ 1-5	Lakh O 5-10 Lakh	○ 10-25 Lakh ○ >25 Lakh ○ > 1 Crore
.*. Politically Exposed Person (PEP) Status	(Also applicable for authorised signatories/	Promoters/Karta/Trustee/Whole time Direct	ors) 🔘 I am PEP 🔘 I am Related to PEP 🔘 Not Applicabl
d*. Net-worth (Mandatory for Non-Indiv	iduals) ₹	as on	D M M Y Y Y Y (Not older than 1 year
e*. Non-Individual Investors involved/ any of the mentioned services	providing	•	ming/Gambling/Lottery/Casino Services one of the above
	ndatory [Refer Instruction Nos. 3 & 4]	I	
Name of the Bank:		A/ T 5: /	ANDE ONIDDENT ONWINGS OFFI
Core Banking A/c No.	A.1.1	A/c. Type Pls. (V) ○ NRE ○ CURRENT ○ SAVINGS ○ NRO
Branch Name: Bank Branch City:	Address:		Din Code
Zank Drahon Oity.	State:		Pin Code
MICR Code	Please attach a cancelle OR a clear photo copy of		tor

5. JOINT APPLICANTS, IF ANY AND THEIR KYC DETAILS								
2 nd APPLICANT Mr. / Ms. / M/s.	(Not Applicable in case of Mir	nor Applicant)						
PAN Details	KYC Pls	Proof Attached		US Person or a resid e / Resident of Canad		○ No* (*Default if not ✓		
Date of Birth (Mandatory)	PIE	ace of Birth						
Country of Birth	Na	tionality:		Gen	ider (Mal	le		
a*. Occupation Details [Please tick (✓)]		Government Service Agriculture	StudentProprietorship	O Profe	_		
b*. Gross Annual Income (₹) [Please	e tick (✓)] ○ Below 1 Lakh	O 1-5 Lakh	5-10 Lakh	O 10-25 Lakh	O >25 I	Lakh O > 1 Crore		
c*. Politically Exposed Person (PEP) Sta	atus O I am PEP O I am Re	lated to PEP O Not A	pplicable					
d. Net-worth ₹		as on D M	M Y Y Y	(Not older than 1 years)	ear)			
3 rd APPLICANT Mr. / Ms. / M/s.	(Not Applicable in case of Min	or Applicant)						
PAN Details	KYC Pls	Proof Attached		US Person or a resid e / Resident of Canad		○ No* (*Default if not ✓		
Date of Birth (Mandatory) D D M	Pla	ace of Birth						
Country of Birth	Na	itionality:		Gen	ider (Mal	le		
a*. Occupation Details [Please tick (Private Sector Business		Government Service Agriculture	StudentProprietorship	O Profe			
b*. Gross Annual Income (₹) [Please	e tick (✓)] ○ Below 1 Lakh	O 1-5 Lakh	5-10 Lakh	O 10-25 Lakh	○ >25 I	Lakh O > 1 Crore		
c*. Politically Exposed Person (PEP) Sta	atus O I am PEP O I am Re	lated to PEP O Not A	pplicable					
d. Net-worth ₹		as on D M	M Y Y Y	(Not older than 1 ye	ear)			
6a. MAILING ADDRESS [Please pi	rovide your E-mail ID and Mobil	e Number to help us s	erve you better]					
Local Address of 1 st Applicant								
City		State		F	Pin Code			
Tel. Off.		Resi.		Mobile				
E - Mail^^								
^^Please Use Block Letters. Investors p	providing email ID would mandatorily	y receive all Communica	tions, Statement of Accou	nts and Abridged An	nual Report ti	hrough e-mail only.		
6b. Mandatory for NRI / FII Applic	ant [Please provide Full Addres	ss. P. O. Box No. may	not be sufficient. For O	verseas Investors	, Indian Add	ress is preferred]		
Overseas Correspondence Address	S							
7. INVESTMENT AND PAYMENT Scheme	DETAILS (For complete inform	nation on Investment I	Details please refer to Ir Regular Plan	nstructions No. 6.)	Dividend		
			~ •	Growth (Default	t) C Pa	ayout		
Payment Type [Please (√)]	, , , , , ,	, , ,	Payment (Please attach					
Cheque / DD / UTR No. & Date	Amount of Cheque / DD / RTGS / NEFT in figures (Rs.)	DD Charges, if any	Net Purchase Amount	Drawn on Bank / Branch		Pay-In Bank A/c No. (For Cheque Only)		
8. DEMAT ACCOUNT DETAILS - Manda	atory for units in Demat Mode - Pleas	e ensure that the sequen	ce of names as mentioned u	nder section 3 match	es as per the I	Depository Details.		
National Securities Depository	Limited (NSDL)		entral Depository Ser	rvices (India) Lir	mited (CDS	SL)		
DP Name		DF	Name					
DP ID I N Benef. A/C No. 16 Digit A/C No.								
Enclosures - Please (🗸)	Client Masters List (CML)	Transaction	cum Holding Statement	0	Delivery Ins	truction Slip (DIS)		
9. NOMINATION DETAILS [Minor PLEASE REGISTER MY/OUR NO	/ HUF / POA Holder / Non Indiv		te - Refer Instruction N		F			
	Date of Birth	Name of the Guard	lian			of Nomince / Guardian		
No. Nominee(s) Name	(in case of Minor)	(in case of Mino	Relationship	% of Share	oignature (of Nominee / Guardian		
2	D D M M Y Y Y Y	Y Y						
3								

FOR NON-INDIVIDUALS ONLY

10. F	ATCA & CRS DETAILS (Please consult your p	rofession	al tax a	advisor for furth	er guidance on	FATCA &	CRS cl	lassification)		
PART	A To be filled by Financ	cial Institutions or Dire	ect Report	ing No	on Finacial Entity	y (NFEs)					
	e a, Gial institution	Note: If you do not have a GIIN	I but you are spo	nsored by	another entity, please prov	vide your sponsor's GIIN at	pove and indica	te your spo	nsor's name below		
	reporting NFE ○ Ne tick (✓)]	ame of sponsoring en	ntity:								
GIIN no	ot available [Please tick	(√)]	for	O Not	t required to apply fo	or - please specify 2	digits sub-c	ategory		O Not obtained -	- Non-participating F
PART	B (please fill any one a	s appropriate "to be f	illed by NF	Es oth	her than Direct F	Reporting NFEs"	')				
1	Is the Entity a publicly that is, a company who traded on an established	ose shares are regularl	у	Yes (If yes, please specify any one stock exchange on which the stock is regularly traded) Name of stock exchange:							
2 Is the Entity a related entity of a publicly traded company (a company whose shares are regularly traded on an established securities market)				Yes (If yes, please specify name of the listed company and one stock exchange on which the stock is regularly traded) Name of listed company: Nature of relation Subsidiary of the Listed Company or Controlled by a Listed Company Name of stock exchange:							
3	3 Is the Entity an active NFE				Yes (If yes, please fill UBO declaration in the next section.)						
					e of Business:				. 5		
4	Is the Entity a passive	NFF		_		tegory of Active NFE I UBO declaration in			n code: Refer instruc	tion 16(c)	
	lo the Entity a passive				e of Business:						
				For	details refer ins	struction No. 16.					
11a. [DECLARATION FOR ULT	IMATE BENEFICIAL (OWNERSH	IIP [UB	3O] (Refer instructi	on No. 17)*					
person(s)	claration is not needed for Compa), confirming ALL countries of ta nt and Auditor's Letter with requir	x residency / permanent resi	dency / citizer	nship an	nge or is a Subsidiary of ALL Tax Identification	of such Listed Comp on Numbers for EACI	any or is Co H controlling	ntrolled b person(s	y such Listed Compar). Owner-documented	y. Please list below th FFI's should provide	ne details of controlling FFI Owner Reporting
	DETAILS OF ULTIMATE				If the given spac	ce below is not a	adequate	, pleas	e attach multiple	e declaration for	rms)
	Name of UBO & Address		PAN/Tax I Identification Equivalent	on No./	Document Type Refer instruction No. 16(d)	Country of tax Residency/ permanent residency*	Count	•	UBO Code (Mandatory)	KYC (Yes / NO) [please attach the KYC acknowledgement copy]	% of beneficial interest
information that appli additiona	ess Type: Residential or Busine on is not provided, it will be presur icant has concealed the facts of al information as may be required a ive NFE, please provide below a	ned that applicant is the UBO, beneficial ownership. I/We al at your end.	with no declar so undertake	ation to s to keep	submit. In such case, N you informed in writin	MAMF/AMC reserves t g about any changes/	he right to rej modification	ect the ap to the ab	oplication or reverse the love information in futi	e allotment of units, if s ure and also undertak	subsequently it is found e to provide any othe
Election II	Any other Identification Nu ID, Govt. ID, Driving Licence NREGA Jol f Birth - Country of Birth		Nationa	ality:	ype: Service, Busine: Mandatory if PAN				Date of Birth er: Male, Female, C	Other	
City of Birth: Nation				cupation Type: ionality: ner's Name:				Date Of Birth: Gender			
City of Birth: Nation				cupation Type: ionality: ner's Name:				Date Of Birth: Gender			
3. PAN: Occu				cupation Type:				Date Of Birth:			
				onality: eer's Name:					nder		
* Io incli	onal details to be filled by contr ude US, where controlling pers e Tax Identification Number is	son is a US citizen or green	i card holder e functional e	equivale	ent	ip / Green Card in ar					
SLIP	Received Application fro	om Mr / Me / M/e					Appli	ication	No ·	_	mpsum 'OR' OSIF
MENT		Name and Plan			Pavr	ment Details	Appli	cauon		p of Collection	
OWLEDGEMENT SLIP	Johnson	Tame did i lali		Amou Cheq	unt (Rs)	Tient Details				, 5555511	

Bank & Branch _